

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 7/9/2013	(3) CONTACT/PHONE Ian Parkinson 781-4540	
(4) SUBJECT Submittal of a resolution authorizing the Sheriff or the Chief Deputy of Operations within the Sheriff's Office to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR), California Men's Colony (CMC), in an amount not to exceed \$40,000 over a two year period.			
(5) RECOMMENDED ACTION It is recommended that your Board approve and direct the Chair to sign a resolution authorizing the Sheriff or the Chief Deputy of Operations within the Sheriff's Office to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR), California Men's Colony (CMC), in an amount not to exceed \$40,000 over a two year period, and ratifying all actions taken in conformity with the State standard contract prior to Board approval.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$20,000.00	(8) ANNUAL FINANCIAL IMPACT \$20,000.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP No	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson
781-4540

DATE: 7/9/2013

SUBJECT: Submittal of a resolution authorizing the Sheriff or the Chief Deputy of Operations within the Sheriff's Office to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR), California Men's Colony (CMC), in an amount not to exceed \$40,000 over a two year period.

RECOMMENDATION

It is recommended that your Board approve and direct the Chair to sign a resolution authorizing the Sheriff or the Chief Deputy of Operations within the Sheriff's Office to sign a renewal contract for the Sheriff's Crime Lab to provide services to the California Department of Corrections and Rehabilitation (CDCR), California Men's Colony (CMC), in an amount not to exceed \$40,000 over a two year period, and ratifying all actions taken in conformity with the State standard contract prior to Board approval.

DISCUSSION

The Sheriff's Office Chemistry and Toxicology Section of the Crime Laboratory has provided services to the California Department of Corrections and Rehabilitation (CDCR) for six years. These services include possible controlled substance testing of items found in the possession of inmates, visitors, and/or employees. The scope of service provided is defined in the attached contract. The contract allows for revenue in the amount of up to \$20,000 annually for a two year period. As a Drug Enforcement Administration Licensed Analytical Laboratory per California Health and Safety Code section 11372.5(b), the Sheriff's Crime Lab is permitted to provide controlled substance testing to the State for \$50.00 per test. Monthly invoices will be submitted to the State in a timely manner and include the Contract Agreement number, Purchase Order number and shall be submitted in triplicate. Results of testing will be sent only to the facility submitting the sample and may be used to file charges with the District Attorney's Office or for Internal Disciplinary Action.

The Sheriff's Office has a longstanding agreement of approximately six years with the State where the California Men's Colony (CMC) has received services from the Sheriff's Crime Lab. For the current renewal agreement the State is now requiring that the Sheriff's Office must obtain approval from the Board. The Sheriff's Office is therefore submitting the attached resolution authorizing the Sheriff or Chief Deputy of Operations to sign the renewal agreement.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed the resolution as to form and legal effect.

FINANCIAL CONSIDERATIONS

The renewal agreement will produce revenue of \$20,000 annually, for a two year period, and does not require any additional staff or county match. This revenue will be allocated as follows:

Description	Amount
Crime Lab Revenue (year 1)	\$20,000
Crime Lab Revenue (year 2)	\$20,000
Total	\$40,000

The contract period for this revenue is July 1, 2013 to June 30, 2015. Revenue in the amount of \$20,000 has been included in the Sheriff's Office FY 2013-14 budget.

RESULTS

This revenue will provide continued support for the Forensic Chemistry and Toxicology Section of the Crime Laboratory. In turn, the services provided to the California Department of Corrections and Rehabilitation will help State Correctional Officers monitor the possession and use of controlled substances.

ATTACHMENTS

- 1 CDCR Lab Resolution
- 2 CMC Standard Agreement